



**NATIONAL BOARD OF EXAMINATIONS
IN MEDICAL SCIENCES**
(Autonomous body of the M/o. Health & Family Welfare, Govt. of India)
NAMS Building, Medical Enclave, Ansari Nagar,
New Delhi – 110029

No. A.12012/DEPU/1/2022

dated 20/04/2022

VACANCY NOTICE

The National Board of Examinations in Medical Sciences (NBEMS) is an Autonomous body of the Ministry of Health & Family Welfare, Govt. of India, that conducts Post Graduate Examinations of High standards in Modern Medicine & Allied specialties at National level. NBEMS invites applications for filling up of 1 post of Joint Director (Non-Medical) and 5 posts of Deputy Director (Non-Medical) in the area of General Administration and Finance (on Deputation): -

Name of Post	Pay Scale	No. of Vacancies	Max. Age	Eligibility and Other Conditions	
Joint Director (Non-Medical)	Level 12	1	55	Eligibility	Officers of the Central Govt. / State Govt./Autonomous bodies / Universities / Institutes of Central & State Govt.
				Educational Qualification	Degree from a recognised University / Board
				Experience	Officers holding analogous on a regular basis or 5 years regular service in Pay Matrix Level – 11 or equivalent.
				Desirable Experience	Atleast 5 years' experience in handling Administration / Establishment matters
Deputy Director (Administration)	Level 11	4	55	Eligibility	Officers of the Central Govt. / State Govt./Autonomous bodies / Universities / Institutes of Central & State Govt.
				Educational Qualification	Degree from a recognised University / Board.
				Experience	Officers holding analogous on a regular basis or 5 years regular service in Pay Matrix Level – 10.
				Desirable Experience	Atleast 5 years' experience in handling Administration / Establishment matters
Deputy Director (Finance)	Level 11	1	55	Eligibility	Officers of the Central Govt. / State Govt./Autonomous bodies / Universities / Institutes of Central & State Govt.
				Educational Qualification	Degree from a recognised University / Board.
				Experience	Officers holding analogous on a regular basis or 5 years regular service in Pay Matrix Level – 10.
				Desirable Experience	Atleast 5 years' experience in handling Finance / Accounts matters.

** Working knowledge on Computers is a must for the above posts.

Period of Deputation: Ordinarily 3 years including the period of Deputation in any other ex-cadre held immediately preceding the appointment in the same or some other organisation. The period of Deputation beyond 3 years is further extendable on a year to year basis not exceeding 7 years can be considered subject to Administrative exigencies. Any extension beyond the Deputation period of 3 years would be subject to overall performance.

Place of Posting: National Board of Examinations in Medical Sciences, Dwarka Sector – 9, PSP Area, New Delhi – 110075

Last date for receipt of application will be 45 days from the date of publication in Employment News. The crucial date of eligibility will be the last date of application.

For further details, Last Date, Eligibility, and other terms and conditions, please refer to the detailed Vacancy notice at NBEMS website www.natboard.edu.in

Joint Director (Admin.)

Helpline No. 011-45593000 | E-mail: recruitment@natboard.edu.in