

No.A.22014/8/2017-Admn.EN
Employment News
Ministry of Information & Broadcasting
Soochna Bhawan, New Delhi

Dated 01.08.2017

Subject:- Tender for supply of Mineral Water Jar.

Sir/Madam,

On behalf of President of India, Director General Publications Division invites sealed tender from the interested parties for supply of Mineral Water Jar for a period of one year for use in Employment News office at Soochna Bhawan, New Delhi-110003.

2 The quotations may be sent to Deputy Director (Administration), Employment News Office, Soochna Bhawan, Room No.780, 7th floor, CGO Complex, Lodhi Road, New Delhi in sealed cover super cribbed Quotation for the supply of Mineral Water Jar "last by 3.00 PM on 22.8.2017. Quotations received after stipulated date/time shall not be entertained at any case.

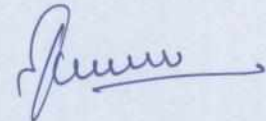
3 The supply will be governed by the following terms and conditions:-

(a)The terms quoted in response to the quotations will remain in force from the date of finalization of rates for one year without any change whatsoever.

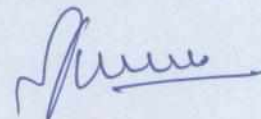
(b)The water must be purified and best quality. In case any complaint, the contractor has to tack back defected jars.

(C)The rates should be including door delivery (i.e. in store room, 7th floor) charges to the Employment News Office, 7th Floor, Soochna Bhawan, New Delhi.

(d)The successful supplier will have to meet the requirements of the Mineral Water to this office immediately after receipt of the supply order and in any case with in the maximum period of one day from the issue of order.

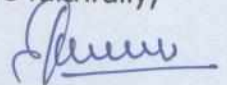


- (e) If VAT/GST is payable in addition to the rates quoted, it should be specifically mentioned otherwise it will be presumed that the rate quoted are inclusive of VAT/GST. The firm should also have a valid TIN number.
- (f) The supplier shall not avoid or delay or slow down or postpone or refuse any order for supply of Mineral Water for any reason whatsoever. Any avoidance or delay or slow down or postpone/refusal, will tantamount to violation of the contract.
- (g) The supplier shall not be allowed any escalation/change in the cost during the validity of the contract due to inflation of any sort, change of any policy by the Government change of bye-laws or due to any other reason.
- (h) The Employment News office reserves the right to recover from the contractor in any manner possible excess payment made/recoverable/any loss to the Department for the ignorance and negligence of the contractor which may come to the notice during audit or any other time.
- (i) The contractor shall at once inform this office in the event of any of his license, being cancelled or he is deregistered or blacklisted or any action taken against him by any authority whatsoever.
- (j) The successful bidder shall have to deposit a performance security of the Rs.5,000/- (Rupees five thousand only) in the form of FDR in favour of Director (Employment News) New Delhi for the period of one and half year.
- (4) This office can terminate the contract entered into at any time without assigning any reason. Therefore, in this connection the decision of Director General will be final and shall be binding upon the contractor.
- (5) The tenderer must enclose the photocopy of TIN and PAN number of his firm along with his quotation (enclosed photocopy of the same).
- (6) The tendering firm will have to give a declaration to the effect that they have not been blacklisted or their business dealing with the Government Department have not been banned. This declaration may be certified by the notary public.



- (7) If the successful bidder fails to fulfill his obligations under this Tender i.e. non-adherence to terms and conditions contained in this Tender, the Employment News Office after due notice to the supplier may blacklist the firm. In such events, the contract will stand terminated and the performance securities of such firm shall be forfeited to the Government.
- (8) The decision of Employment News Office shall be final as to the quality of water and shall be binding upon the tenderer and in case of any of water jar supplied not being found as per specifications shall be liable to be rejected or replaced and any expenses or losses caused to the suppliers shall be borne by the supplier. It will be the responsibility of the supplier to ensure that water supplied is of the best quality and free from all defects. The water supplied should be pure. The acceptance of water will be given only when the water is found up to the specifications given in the tender enquiry and free from all defects. The rejected items must be removed by the tenderer from the consignee's premises within 03 days from the date of the information about their rejection.
- (9) The quotation received will be opened on the same day i.e. 22.08.2017 at 3.30 PM in the room of Section Officer (Admn.), room No.780, 7th Floor, Sochna Bhawan, New Delhi. The tenderer or his representative any, if they so desire, be present at the time of opening of quotations.
- (10) In the event of any disputes arising out of the execution of rate contracts/supply orders, the decision of Director General will be final and binding.
- (11) The Employment News Office reserves the right to accept or reject any quotation in full or par without assigning any reason thereof. The decision of the Director General in this regard shall be final and binding on the firm.
- (12) Employment News Office has right to extend the tender for one year, if the services are found satisfactory.

Yours faithfully,



(Somvir Singh)
Dy. Director(Admn.)
Tel:24369442