

**National Disaster Management Authority**

NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi -110 029

Tel. No. 26701796, 26701834 (Fax)



National Disaster Management Authority (NDMA) invites applications from willing & eligible officers of **Central Government** or **Defence Forces** or **Central Police Organizations** or **Police** or **State Govt.** or **Union Territories**, having requisite qualifications and experience to fill up one post of **Assistant Advisor (Information Technology)** and one post of **Assistant Advisor (Communications)** on deputation basis in the Pay Level 11 as per 7th CPC (Rs. 67,700 - 2,08,700 in the Pay Matrix) in NDMA as details below:-

| Sl. No. | Name of Post                                                       | Educational Qualification/Experience and other requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Max. Age Limit  |
|---------|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1.      | <b>Assistant Advisor (Information Technology) / Group 'A' post</b> | <p>(a) (i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with five years' service in the level-9 (53,100 - 1,67,800) in the pay matrix or equivalent, rendered after appointment thereto on regular basis, in the parent cadre or department; <b>and</b></p> <p>(b) Possessing following educational qualifications and experience:</p> <p><b>Educational Qualifications :</b><br/>Bachelor's degree in Computer Science or Electronics or Information Technology or Telecommunications from a recognized university or institute or equivalent.</p> <p><b>Experience :</b><br/>Five years' experience in handling of Information Technology Networks.</p>                                                                                                                       | <b>56 Years</b> |
| 2.      | <b>Assistant Advisor (Communications) / Group 'A' post</b>         | <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with Five years' service in the level-9 (53,100 - 1,67,800) in the pay matrix or equivalent, rendered after appointment thereto on regular basis, in the parent cadre or department; <b>and</b></p> <p>(b) possessing following educational qualifications and experience:</p> <p><b>Educational Qualifications :</b><br/>Bachelor's degree in Computer Science or Electronics or Information Technology or Telecommunications from a recognized university or institute or equivalent.</p> <p><b>Experience :</b><br/>Five years' experience in handling of communication network projects in Defence Forces or Central Police Organisations or Police or Police Wireless and Communications or Telecommunications.</p> | <b>56 Years</b> |

- The detailed terms and conditions and eligibility criteria for appointment on deputation basis may be seen on NDMA website at <https://ndma.gov.in/en/careers.html>. Terms of deputation will be governed by DoPT OM No. 6/8/2009-Estt (Pay.II) dated 17/06/2010 and amended from time to time.
- Eligible Government Officers may send their applications in the prescribed proforma available on the NDMA website alongwith certificates establishing their educational qualification, experience and grade pay/pay level in the pay matrix of 7 CPC **through proper channel** so as to reach to **Under Secretary (Admn.), National Disaster Management Authority, A-1, Safdarjung Enclave, New Delhi-110029** within **60 days** from the date of publication of advertisement in the Employment News.

Those applicants who submitted applications for the above posts (with reference to the advertisement F.No. 01-22/2025-Admn published at Page No. 15 in the Employment News edition dated 08-14 November, 2025) within prescribed time limit need not apply again.

**Important note: Separate applications are required to be sent for each post.**

( Abhishek Biswas )  
Under Secretary (Admn)